

Minutes of the Yorke Region Employment and Skills Formation Network Executive meeting held on Wednesday 5 September 2007.

Venue: Balaklava Civic Centre

Meeting Commencement Time: 9:30am

Present:

Rosemary Goode, VET Coordinator, DECS (Chair)
Bridget Sara, Economic Development Officer/ SA Works, YRDB
John May, SA Works Coordinator – Yorke and Mid North, DEFEST
Peter Stockings, Economic Development Officer, YRDB
Diane Gameau, Regional Migration Officer/Economic Development Support, YRDB
(minutes)

Apologies:

Carol Mitic, Senior Project Officer, DEFEST Adelaide

1. Welcome

The Chair, Rosemary Goode welcomed all present.

2. Minutes from the last Executive Meeting held on 8 August 2007

Motion: That the minutes be accepted as a true and accurate record.

Moved: John May

Seconded: Peter Stockings

Carried.

Business Arising from the Minutes

a) ABB

Bridget Sara has been communicating with Richard Puplett of ABB about the Ticket to Train – Part B project fund available to businesses to up skill staff. ABB has been approved to train 24 people in Certificate II Transport and Logistics – Grain. Each person received approximately \$325 to complete the training which resulted in a total of 3700 accredited training hours. Richard Puplett has agreed to keep Bridget Sara informed of the continued progress including actual employment outcomes.

All training funds have now been allocated from the Ticket to Train – Part B project.

b) Food Processing project

Bridget Sara and John May have worked with Michele Whall of Northern Futures to develop a cross regional Food Processing project. The Yorke ESF will contribute \$30, 000 to engage 20 Yorke region participants and gain 10 employment outcomes. All paperwork has now been sent to Michele Whall and the project should start in the next few weeks. Bridget Sara will work with Michelle Wall in regard to this project.

3. Minutes of Network Meeting held 13 June 2007

a) Food Processing Project

As discussed in 2.b

b) Primo Training Requirements

John May suggested that discussions will be required with Primo in regard to training requirements that they will need once their abattoirs are re-opened. Due to the large employer requirements the project may be larger than a Regions at Work project and may require DFEEST Central funding.

ACTION:

Bridget Sara to meet with David Ritchie of Primo to discuss opportunities.

c) Careers Expo Sub-committee

John May and Bridget Sara are currently working through the project brief. Bridget Sara has the SA Great guidelines from previous expos to be used as a reference.

ACTION:

John May and Bridget Sara to develop project brief.

d) Forum Suggestions

No further suggestions have been received.

There is an “Engaging Generation Y” workshop being held in Clare on September 27, which Rosemary Goode will be attending. Rosemary will brief the executive on the workshop and if successful in Clare the Yorke ESF Network may consider running a similar workshop in the Yorke region.

ACTION:

Rosemary Goode to provide an update from the workshop to the ESF executive at the next meeting.

4. 06/07 Project Updates

The 06/07 Project update spreadsheet was distributed to members. Bridget Sara gave a brief overview of the current projects.

Bridget advised that of the 14 projects 8 have been completed and completed paper work would be sent into DFEEST Central in the next 2 weeks.

Only 6 projects would then be left active - Ticket to Train – Part B (Individual), TAFE Industry projects (Community Services, Trades, Agriculture/horticulture), the YLCP business surveys and the Commercial Retail analysis project.

ACTIONS:

Peter Stockings to forward a summary of the Construction Industry forum project for inclusion in the forums folder.

Bridget Sara to follow up with Peter Dinning regarding the Commercial Retail analysis project.

5. Review of DRAFT Yorke ESF Implementation Guide

All members reviewed the Draft Yorke ESF Implementation Guide prepared by John May. John May gave a quick overview of the guide and asked for any comments from the Executive committee.

The committee agreed to the guide and the next step was to forward it to the YRDB for final approval and sign off.

MOTION: *The Draft Yorke ESF Implementation Guide was agreed to and accepted by the ESF Executive committee and that it will be forwarded to the YRDB for final approval.*

Moved: John May
Seconded: Peter Stockings

Carried

6. Review of 07/08 Budget Allocations

Members reviewed the 07/08 budget allocation spreadsheet distributed. Bridget Sara gave an overview of the action plan and discussed increasing the Community Services project by \$10 000 to \$25,000 due to the success of the 06/07 community services project. \$30 000 was allocated to Food Processing.

\$35 000 remained unallocated

Bridget Sara read out an email from Janette Hirschausen about the YLCP's direction for vocational training in 2008. The ESF executive committee members discussed the email and asked that Janette provide more information.

ACTION:

Bridget Sara to send an application and budget template to Janet and request further information for the executive committee.

7. Indigenous Project

Peter Stockings suggested that \$1000 be allocated to upgrading of an Indigenous Mapping website. The current maps are at least 2 years old and he has received several requests from communities in regard to a possible upgrade.

MOTION: *That \$1000 be allocated to the Indigenous Mapping Project.*

Moved: Peter Stockings
Seconded: John May

Carried.

Rosemary Goode mentioned that a program to involve young indigenous mothers who are interested in furthering their education after leaving school to raise children be investigated.

John May suggested that a meeting with Aboriginal Health be organized to discuss joint opportunities.

Peter Stockings suggested that a Native foods project be investigated.

Rosemary Goode discussed with the committee that the Maitland Area School Principal was also looking for assistance with the amount of Indigenous students leaving school at an early stage.

ACTION:

Peter Stockings to contact Aboriginal Health and organize a meeting to discuss further.

8. Any Other Business

Nil.

9. Next Meeting

The next ESF Network meeting will be held on 19 October 2007 (location and time to be confirmed).

10. Close

Meeting closed at 10:40am.