

## **Minutes of the Yorke Region Employment and Skills Formation Network Planning meeting held on Wednesday 15<sup>th</sup> April 2009**

**VENUE:** District Council of Mallala Council Chamber, Redbanks Road, Mallala

**MEETING COMMENCEMENT TIME:** 10.37am

### **Present:**

Rosemary Goode, Futures Connect Transition Broker DECS (Chair)

Bridget Sara, Economic Development Officer, YRDB

David Furniss, Regional Coordinator, DFEEST

Maria Borsi, Business Development Officer, Aboriginal Programs, DEEWR

Peter Engel, Community Education Manager, TAFE SA

Michele Appleton, Aboriginal Inclusion Officer, DECS

Judith Welgraven, Senior Program Manager, Aboriginal Access Centre, North and  
West Regions, Port Augusta Campus

Lesley Rachwal, AEI - DFEEST

### **1. Welcome**

The Chair, Rosemary Goode, welcomed all in attendance.

### **2. Apologies**

Apologies were noted as: Peter Stockings, Angie Tucker, Janette Hirschausen, Eric Cook, Cynthia Walton, Paul Schultz, Steve Fuller, Henriette Norde, Geraldine Hablis, Ashley Dickson, Neil Sommers-Cain, Ellannie Kemp, Ulrike, Ria Vines and Anne Bridge.

### **3. Minutes from the Previous Network Meeting held December 17<sup>th</sup> 2008**

*Moved: Michelle Appleton*

*Seconded: Maria Borsi*

*That the minutes be accepted as a true and accurate record.*

*Carried*

#### **a. White Card Training**

Bridget Sara advised that a White Card training course was held in Minlaton in March with 13 participants attending. Another course is being considered for the Copper Coast area.

### **4. Minutes from the Network Planning Meeting held on February 18<sup>th</sup> 2009**

*Moved: Michelle Appleton*

*Seconded: Maria Borsi*

*That the minutes be accepted as a true and accurate record with change on page 3 engaging participants to "are not being harassed by everyone".*

*Carried*

#### **a. Yorke and Mid North Strategic Plan 2009-12**

David Furniss advised that a draft strategic plan was submitted to DFEEST central office and is currently being reviewed. David advised that the plan was quite broad and that each Network will be able to localise their implementation plan to be specific

for the region. The Strategic plan will be distributed to all Network members for review. Network members must send any comments or suggested changes to Bridget Sara by Wednesday 6<sup>th</sup> May as the final copy must be submitted to DFEEST by May 8<sup>th</sup>.

**ACTION:** **Bridget Sara** to distribute the Yorke and Mid North 2009-12 Strategic Plan to all Network members.

**ACTION:** **All Network members** to review strategic plan and send any comments to Bridget by May 6<sup>th</sup>.

b. **Yorke Region 2009/10 Implementation Plan**

David Furniss said that he and Bridget would now focus on developing the 2009/10 implementation plan and will use the comments from the February 18<sup>th</sup> Network planning meeting. He noted that there needed to a focus on emerging industry based projects. Options include a pre-employment program based to assist Primo Smallgoods. Bridget noted that the majority of the businesses in the Yorke region are micro businesses which make it hard to have employer based projects.

Peter Egel noted that the Network needs to gain almost monthly industry intelligence as economic conditions are changing at a rapid rate. For example Peter said if it did rain an engineering firm would need to hire casual employees quickly but in the current economic climate the firm is not willing to employ permanent staff.

Peter said the Network needs to know what skills are needed in the region and ensure people are trained to match those required skills rather than providing training in areas where people want to work but there are no jobs for them.

The final implementation plan must be submitted to DFEEST by Friday 29<sup>th</sup> May. Network members must provide any comments to Bridget by Friday 22<sup>nd</sup> May.

**ACTION:** **Bridget Sara** to send the draft implementation plan to Network members.

**ACTION:** **All Network members** to send comments to Bridget by Friday 22<sup>nd</sup> May at the latest.

**5. 2007/08 Project Update**

Bridget Sara advised that there is only one project, Business Ticket to Train, remaining active.

Michelle Appleton asked if the Mapping of Indigenous Services document was available.

**ACTION:** **Bridget Sara** to put the Mapping of Indigenous Services document on the YRDB website.

**6. 2008/09 Project Update**

Bridget provided an update on all projects. David Furniss commented that leveraged funds were an important part of SA Works projects.

ACTION: **Bridget Sara** to change project update spreadsheets to include an anticipated leveraged funds column.

a. Work to Work – AP Project Extension

Bridget Sara advised that the Work to Work – AP project is progressing well and has the capacity to service an additional 10 participants, achieve 5 job outcomes and deliver an additional 500 accredited and 100 non-accredited training hours.

*Moved: Peter Egel*

*Seconded: Judith Welgraven*

*That the Network approves an extension to the SA Works project O2 S2 2.2 Work to Work – AP project managed by Employment Directions by \$10,000.*

*Carried*

ACTION: **Bridget Sara** to organise project extension with Employment Directions.

7. Any Other Business

a. Job Network Transition

David Furniss announced that MADEC Australia and Employment Directions are the new employment service providers in the Yorke region.

ACTION: **Maria Borsi** to look into getting a guest speaker to speak at a future meeting about the new job network contracts.

b. Careers SA Framework

David Furniss explained the Careers SA framework and the option for gaining one off funds for the Network. Peter Egel explained that Kadina TAFE will be offering a Certificate 4 in Career Development in July. David discussed the Career SA framework and principles including professional training. The Network discussed the option that professional training must be completed by project officers involved with SA Works projects.

ACTION: **David Furniss** and **Peter Egel** to talk about funding Network people to attend.

8. **Close**

Rosemary Goode closed the meeting at 12.01pm