

**Minutes of the  
Yorke Region *Employment and Skills Formation Network* meeting held  
on Wednesday 17<sup>th</sup> December 2008**

**VENUE:** Wakefield Regional Council Chambers,  
Scotland Place, Balaklava

**MEETING COMMENCEMENT TIME:** 11am

**Present:**

Rosemary Goode, Futures Connect Transition Broker DECS (Chair)  
Peter Stockings, Economic Development Officer, YRDB  
Bridget Sara, Economic Development Officer, YRDB  
John May, SA Works Regional Coordinator – Yorke & Mid North, DFEEST  
Angie Tucker, Project Manager, Work to Work, DC of the Copper Coast  
Janette Hirschausen, Executive Officer, Yorke Local Community Partnership  
David Hutchinson, Barossa Lower North Futures Inc.  
Anne Bridge, Employment Directions  
Anna Centofanti, Rural Skills Aust (RICA)  
Michelle Appleton,  
Grant Manners – Human Resources Manager, Primo Australia  
David Furniss - SA Works Regional Coordinator, DFEEST  
Heather Keane, Administration Officer, Yorke Regional Development Board

**1. Welcome**

The Chair, Rosemary Goode, welcomed all in attendance.

**2. Apologies**

Apologies were noted as: Peter Egel, Neil Sommers-Cain, Maria Borsi, Steve Fuller, Carol Mitic, Eric Cook, Karen Bolton, Greg O'Connor, Sue Hall, Cynthia Walton, Tim Richie and Lesley Satchwell.

**3. Minutes from Previous Network Meeting held October 15<sup>th</sup> 2008**

*Moved: Peter Stockings*

*Seconded: Angie Tucker*

*That the minutes be accepted as a true and accurate record.*

*Carried*

**a. Aboriginal School Based Apprenticeship Project**

John May reported that he recently met with 4 out of 5 Councils in the RDB area and have received support from these councils. David Furniss will take over the development of marketing material directed at young people and he will ensure they are aware of the availability of the program. Michelle Appleton noted that the district office be updated on aboriginal education issues. Suggestions that updated information are provided to David Furniss, Michelle Appleton and Jacqui and then a key person are nominated to provide pathways to students.

**b. Email Work to Work Newsletter to ESF Members**

Bridget advised she emailed the Work to Work newsletter out to all members with the minutes of the October Network meeting.

#### **4. 2007/08 Project Update**

Bridget advised there are two active projects remaining, Building and Construction and Business Ticket to Train and both have exceeded all targets.

Mr Peter Stockings raised the issue of the "White Card" which will be required for workers to enter a worksite. This will be a national accredited card in 2010 – 2011 and it was recommended that some funds be made available to encourage participants to obtain the "White Card". John Mosley from TAFE provides training for up to 20 people.

*Moved: B Sara*

*Seconded: Grant Manners*

*Investigate White Card training and then initiate by advertising in Country Times.*

*Carried*

#### **5. 2008/09 Project Update**

##### **a. Work to Work (YP) project extension – Build Your Career Project**

Bridget Sara reported that the District Council of the Copper Coast (DCCC) and TAFE SA have had discussions about another build your career project in 2009 which will take into account changes from the 2008 project. To make the project run more smoothly it was decided that TAFE should determine the appropriate participants for the program (recruitment) and the DCCC will case manage the participants through the Work to Work project. The funds to deliver the project will come O1S1- 1.4 Building and Construction stage 2 (\$5,200), interest earned (\$4,200) and some of O1S1-1.5 Food Processing (\$13,200).

*Moved: Bridget Sara*

*Seconded: Janette Hirschausen*

*That the ESF Network ratify the ESF executive and YRDB executive decision to alter the 2008/09 action plan.*

*Carried*

*Moved: Bridget Sara*

*Seconded: Peter Stockings*

*That the District Council of the Copper Coast is funded \$22,600 (exclusive of GST) to work with 12 additional participants, achieve 6 job outcomes and 2,500 accredited training hours through the Work to Work (Yorke Peninsula) project. The 10 participants will complete building and construction training through TAFE starting in February 2009.*

*Carried*

#### **6. Any Other Business**

##### **a. 2009-12 Strategic Plan**

John May spoke to the Network briefly explaining the Strategic Plan for 2009-10. It is proposed that new boundaries will be formed to include Mid North, Yorke and Southern Flinders. Planning sessions will operate across three boards. SA Works emphasis will be to work with industry and given new boundaries will result in different allocation of funding. There is ongoing consultation with Regional Development Boards. The final proposed direction is expected to be decided by March 09 and will commence for three years. SA Works to provide leadership and will focus on increasing workforce participation and skills for local regional industry.

##### **b. Yorke Region 2009-10 Action Plan**

There will be one strategic plan and one Action Plan when key players will meet in late January. A central location for all 3 RDB's will be decided where they will be made aware of the process. Each network will be responsible for the Action Plan.

c. SA Works Regional Coordinator

John May advised that he will be leaving the role of Yorke and Mid North SA Works Regional Coordinator on January 12<sup>th</sup> 2009 to take up a similar position with Eastern and Western Adelaide. David Furniss will be the new Yorke and Mid North SA Works Regional Coordinator from January 12<sup>th</sup> 2009.

d. Bridget Sara Annual Leave

Bridget advised that she will be on annual leave from Friday 19<sup>th</sup> December until January 21<sup>st</sup>. She will return to work on Thursday 22<sup>nd</sup> January 2009. In the interim please contact Peter Stockings or John May/David Furniss.

e. Disability Funding

Cheryl Loman contacted Peter Stockings querying funding availability for Disability Leisure Options. All funding is committed to training therefore Network members recommend respond and advise that Ms Loman be involved and participate with the Network. Funds are committed very quickly. Recommend that the document be tabled and to follow up early in the New Year and invite Ms Loman to next years meeting.

f. Trade Training Centre Applications

Rosemary Goode reported she has received applications for Certificate 11 and Certificate 111 to be delivered by TAFE lecturers at particular sites. There are vacancies for non school students to participate. There are opportunities for the two sectors to work together.

g. Grant Matters presented a new poster to promote opportunities at Primo. He provided statistics of interviews, vacancies, retraction rate etc and spoke to the network of his concerns regarding lack of trained participants.

**7. Next Meeting**

The next meeting will be held on Wednesday February 18<sup>th</sup> at 10.30am in Kadina (exact location to be confirmed) and will involve planning for 2009/10 and beyond. Please encourage other people to attend.

**8. Close**

Rosemary Goode closed the meeting at 12.10 pm